



NOTICE OF MEETING

SCHOOLS FORUM

WEDNESDAY, 24 FEBRUARY 2016 AT 4.30 PM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Jane Di Dino 023 9283 4060

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Membership

Schools Members

One head teacher representative - nursery phase

Three head teacher representatives - primary phase

Two head teacher representatives - secondary phase

One head teacher representative - special phase

Five academy representatives

Five governors

Non School Members

Four Councillors (one from each political party)

One representative from the following organisations:

The Anglican Diocese

The Roman Catholic Diocese

The 16-19 Representative

The Early Years providers (from the private, voluntary and independent sector)

(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

AGENDA

- 1 Apologies
- 2 Declarations of Interest
- 3 Membership Changes.

- 4 **Minutes and Matters Arising From the Previous Meeting Held on 20 January 2016.** (Pages 1 - 6)
- 5 **Dedicated Schools Grant Budget Monitoring Report for the Third Quarter 2015/ 16.** (Pages 7 - 12)

Purpose.

To inform the Schools Forum of the projected revenue expenditure within the Dedicated Schools Grant for the current financial year 2015-16. This report sets out the forecast budget position for the year-end as at the end of December 2015.

RECOMMENDED that the Schools Forum note the forecast year-end budget position as at the end of quarter 3, for the Dedicated Schools Grant, together with the associated explanations, as detailed in section 4 of the report.

- 6 **Supply of School Places and Special School Infrastructure.** (Pages 13 - 24)

The report is to follow.

- 7 **Any Other Business.**

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Agenda Item 4

SCHOOLS FORUM

MINUTES OF THE MEETING of the Schools Forum held on Wednesday, 20 January 2016 at 4.30pm in the Civic Offices, Portsmouth

Present

David Jeapes, Head Teacher	Secondary (Chair)
Gareth Hughes, Head Teacher	Secondary
Jackie Collins, Head Teacher	Primary
Karen Stocks, Head Teacher	Primary
Krishna Purbhoo, Head Teacher	Special
Sue Wilson, Head Teacher	Primary
Claire Stevens	Academy - Secondary
Margaret Beal	Academy - Primary
Alison Beane	Academy - Secondary
Fiona Calderbank	Academy - Secondary
Steve Sheehan, governor	Primary
Clive Good, governor	Primary
Ruth Nabholz-Duncan, governor	Nursery
Steve Frampton	16-19 Representative
Abigail Eales	Anglican Diocese
Councillor John Ferrett	Labour Party
Councillor Lynne Stagq	Liberal Democrat Party

38. Apologies

Apologies were received from Bruce Marr, Councillor Galloway, Sarah Sadler and Lee Miller (Claire Stevens deputised for him).

39. Declarations of Interest

No interests were declared.

40. Membership Changes.

Beverley Pennekett reported that:

- Ruth Nabholz-Duncan had been appointed as the nursery representative governor.
- Fiona Calderbank had replaced James Humphries as the secondary academy representative.
- Councillor John Ferrett had replaced Councillor Ken Ferrett as the Labour Party representative.
- Jackie Collins and Sarah Sadler had been reappointed as primary head teacher representatives.
- Abbie Eales is the new representative for the Anglican Diocese

41. Minutes and Matters Arising From the Previous Meeting held on 21 October 2016.

DECISION

The Schools Forum agreed the minutes of the meeting held on 21 October 2015.

Matters Arising

The Governors Forum meeting in November was well attended, thanks to forum members reminding governors.

The Chair and Carole Damper met to discuss how head teachers could support parents who would be affected by the forthcoming revision to the tax credits scheme. The Chair reported that although this scheme had been delayed in the House of Lords, work would continue and an update would be provided to the forum at a future meeting.

An email had been sent to phases seeking views on the reduction of the school revenue funding arrangements 2016/17 lump sum in future years.

The Chair noted that closer links were required between the forum and the schools and providers that it represents.

42. School Revenue Funding Arrangements 2016/17.

Alison Egerton, Group Accountant introduced the report and then in response to questions she and Beverley Pennekett Finance Manager explained that:

The Contingency Fund

- The fund currently stands at approximately £140,000.
- There was a £10,000 call on it this year (2015-16).
- The fund enables the local authority (LA) to deal with any deficits that arising from school closures or when there is an unacceptable cost to a school.
- It is very difficult to predict the amount that would be required in any year.
- If the fund were to reduce, the local authority's flexibility would be limited.
- Only maintained schools can call on the fund.

Administration of free school meals.

- There are two members of staff who carry out free school meals' eligibility checks. There has been no increase in staffing levels.
- Academies can buy in to the traded service.
- If there were no de-delegation, the LA would not be able to provide the service and schools would need to perform their own eligibility checks.
- The de-delegation unit rates have been calculated on a full cost recovery basis.
- The service costs £43,000 overall, of which approximately £28,000 is funded by maintained schools. There are fixed costs and some overhead costs included.

- Last year nine schools converted to academies, which meant there were fewer schools paying into the fund via de-delegation; the contributions from individual academies would be likely to increase accordingly.
- It would be possible to hold the de-delegated rate at the 2015-16 level and subsidise the overall cost from the de-delegated contingency. The charge to academies cannot be subsidised in this way as the de-delegated contingency is available only for maintained schools.
- In previous years, the charges did not fully cover the cost of the service.

Members discussed the proposals and made the following comments:

- Not all academies have moved away from the service.
- It would be useful to know the number of schools paying it to the service.
- The proposed increase in cost is significant.
- The rationale for the proposed increase requires clarification.
- It is disappointing that members were not given early warning of the increase in cost and are required to make an immediate decision since the deadline for submitting the proforma to the Department for Education is so tight.
- Academies generally buy-in services at the same rate as maintained schools.

School Revenue Funding Formula.

- The IDACI index has been updated to September 2015, from September 2010. It is expected to remain the same for the next five years. The change has had a significant effect on the funding formula and if all factors remained the same, funding allocated in the formula via the IDACI factor would drop by more than £2m.
- This is in line with the national picture, which shows that deprivation is at a lower level than 5 years ago. Officers have been in touch with other local authorities facing similar issues to try to understand how they are compensating for the change in their funding formulae.
- Officers have tried to maximise stability of core funding for schools and to minimise reliance on the minimum funding guarantee. They have modelled about 40-50 options.
- All options must conform with the regulations and must use a variation on 14 pre-determined allowable factors.
- The minimum funding guarantee has ensured that no school has lost more than 1.5% per pupil. Whilst some schools may have experienced larger losses overall, this would be due to fluctuations in pupil numbers.

Growth fund

In response to question, Alison explained that approximately £295,000 of the Growth Fund was spent last year.

High needs

No changes were proposed to top-up rates for high needs pupils, although the continued pressure on the high needs budget was noted. One potential way of reducing pressure is to remodel our in-house provision which could reduce our reliance on expensive out of city provision. A further report on this will come to the next meeting.

The Chair commented that we should seek to educate our high needs' pupils within the city wherever possible and thanked officers for their hard work.

The Schools Forum:

a) Agreed the following changes to the mainstream schools revenue funding formula for 2016-17:

Expenditure Item	De-Delegation Rates			
	Phase	Basis	2015-16 £	2016-17 £
Administration of Free School Meals	Primary	NOR	1.25	1.25
	Secondary		1.71	1.71
Licences & Subscriptions	Primary	NOR	0.11	0.28
	Secondary		.11	0.28
Union Duties	Primary	NOR	3.53	3.53
	Secondary		3.53	3.53
Museum & Library Service	Primary	NOR	1.12	1.12
Schools Contingency Fund	Primary & Secondary	NOR	£10	0.00
Behaviour Support	Primary	NOR	13.52	13.52
	Primary	FSM	40.14	40.14

NOR - Number on roll

FSM - Free school meals factor.

a i) Agreed that the shortfall in de-delegated funding for the administration of free school meals will be charged to the school-specific contingency fund in 2016-17 and the criteria for allowing this will be amended and agreed at the next meeting.

b) Approved the de-delegated unit values for 2016-17 as shown at appendix 3.

c) Endorsed the amount of the growth fund for 2016-17 at £365,000.

d) Endorsed the school funding pro-forma at appendix 4 for submission to the EFA on 21 January 2016.

e) Endorsed the determination of the 2016-17 schools budget (including the individual schools budgets) shown at appendix 1, together with

the supporting explanations contained within this report and specifically agree the following budget lines:

- i. Early years central expenditure
 - ii. Admissions Service
 - iii. Schools Forum
- f) Endorsed the 2016-17 element 3 top-up rates for the special schools resourced units and alternative provision settings as set out in appendix 7.
- g) Endorsed the decision that any carry-forward balances from 2015-16 be used to assist with the continued introduction of the funding reform changes and fund any potential financial pressures arising during 2016-17, for example, to support remodelling of SEND provision as set out in paragraph 8.11, subject to consultation with the Schools Forum.

Note: all the above were approved unanimously.

43. Dedicated Schools Grant Budget Monitoring Report for the Second Quarter 2015/16.

Beverley Pennekett, Finance Manager introduced the report and asked members to disregard appendix one which was not relevant.

The Schools Forum noted the forecast year-end budget position as at the end of quarter 2, for the Dedicated Schools Grant, together with the associated explanations, as detailed in section 4 of the report.

44. Any Other Business.

The Chair asked members to inform him of any reports that they would like to come to a future meeting.

He also informed members that the next meeting on 24 February in the Executive Meeting Room, third floor, the Guildhall.

The meeting concluded at 6pm.

David Jeapes
Chair

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Title of meeting:	Schools Forum
Subject:	Dedicated Schools Grant Budget Monitoring Report for the Third Quarter 2015/16
Date of meeting:	24th February 2016
Report from:	Alison Jeffery, Director of Children's Services
Report by:	Richard Webb, Finance Manager
Wards affected:	All
Key decision:	No
Budget & policy framework decision:	No

1 Purpose of report

- 1.1 To inform Schools Forum of the projected revenue expenditure within the Dedicated Schools Grant (DSG) for the current financial year 2015-16. This report sets out the forecast budget position for the year-end as at the end of December 2015.

2 Background

- 2.1 The DSG is a ring-fenced grant for education and can only be used for the purposes of the Schools Budget as defined in the School and Early Years Finance (England) Regulations.
- 2.2 The original DSG budget for the financial year 2015-16, was approved by the Cabinet Member for Children and Education and endorsed by Schools Forum in February 2015. This report provides Schools Forum with a forecast estimate of the year-end outturn based on the position as at 31 December 2015.

3 Recommendations

3.1 It is recommended that Schools Forum:

3.1.1 Notes the forecast year-end budget position as at the end of quarter 3, for the Dedicated Schools Grant, together with the associated explanations, as detailed in section 4 of the report.

4 Dedicated Schools Grant forecast position as at the end of December 2015

4.1 Table 1 below sets out the forecast year-end financial position of the DSG budget as at 31 December 2015.

Table 1

DEDICATED SCHOOLS GRANT	<i>Original Estimate</i> 2015/16 £000's	<i>Revised Estimate</i> 2015/16 £000's	<i>Projected Outturn</i> £'000's	<i>Projected over/ (under) spend</i> £'000's
DSG : Devolved				
Nursery ISB	7,800	7,654	7,966	312
Nursery Pupil Premium	218	218	218	0
Primary ISB	47,793	46,021	46,021	0
Secondary ISB	21,144	18,641	18,641	0
High Needs ISB	4,894	4,894	4,795	-99
DSG : Retained				
De-Delegated Budgets & Growth Fund	927	900	839	-61
High Needs	9,458	9,458	9,246	-212
Other centrally retained	4,067	3,417	3,326	-91
Total DSG expenditure	96,301	91,203	91,052	-151
Funded by:				
DSG and other Specific Grants for year	-96,301	-91,104	-91,104	0
Add DSG Brought Forward	-4,585	-4,585	-4,585	0
Less DSG Carried Forward	4,585	4,486	4,637	151
Total Retained DSG	-96,301	-91,203	-91,052	151

The figures in the above table are subject to rounding to the nearest £1,000 and may not calculate exactly

Academy conversions

- 4.1.1 There were no academy conversions for the period 1 April to 31 December 2015. However Westover Primary school successfully completed conversion to academy status on 01 February 2016, adjustments to reflect the conversion will be made for the 2015-16 outturn report.

Nursery provision

- 4.1.2 There has been an increase in the number of children attending nursery in the city with private, voluntary and independent providers which is creating pressure on the budget, however this is being partially offset by a decrease in the payments to maintained nurseries. The funding will be adjusted in July 2016 by the EFA to take into account the change in pupil numbers in the January 2016 census.

De-delegated budgets and Growth fund

- 4.1.3 The growth fund criteria have been updated with effect from 01 November 2015 following consultation with schools in October 2015, and all schools eligible under these criteria have been paid. There are some outstanding payments to be made to schools eligible under the old criteria, although the fund is expected to be underspent.

High Needs

- 4.1.4 The high needs budgets are the most volatile area of the DSG due to a significant proportion of the funding being linked to pupil movements. At the time of writing this report all payments to special schools for top up funding have been paid up to the end of the financial year based on the autumn term class list. The reported under spend is being partially offset by over spends on the Out of City & Pupils with Statements / EHCP budgets. The under spend may reduce further when adjustments, based on actual pupils will be posted later in the year.

5 Equality impact assessment (EIA)

- 5.1 No impact assessment has been carried out as the proposals do not have any impact upon a particular equalities group.

6 Legal comments

- 6.1 There are no legal implications arising directly from the recommendations in this report.

7 Director of Finance comments

7.1 Financial comments are contained within the body of the report.

.....
Alison Jeffery, Director of Children's Services

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
DSG Budget Monitoring	Education Finance Team
School & Early Years Finance (England) Regulations 2014	www.legislation.gov.uk

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by the Chair of Schools Forum on 24th February 2016.

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Signed by:
Chair of Schools Forum

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Agenda Item 6



Portsmouth
CITY COUNCIL



Report to: Schools Forum

Subject: Supply of school places and special school infrastructure

Date of meeting: 24 February 2016

Report from: Alison Jeffery, Director of Children's Services

Report by: Mike Stoneman, Acting Deputy Director of Children's Services - Education

Wards affected: All Wards

Key decision: No

Full Council Decision No

1. Purpose of report

1.1 The purpose of this report is to:

- a) Inform Schools Forum about the current position for both primary and secondary school places;
- b) Provide an update on the implementation of the Council's sufficiency programme to secure the additional places needed for both primary and secondary school places; and
- c) Seek Schools Forum's endorsement to submit to the Education Funding Agency the proposal to allocate £2m from the Dedicated Schools Grant carry-forward to support the remodelling of the Special Schools to support children with more complex needs

2. Recommendation

2.1 It is recommended that Schools Forum:

- a) Note the current position for both primary and secondary school places and the substantial progress made in term of the primary sufficiency programme and the plans in place for implementing the secondary sufficiency programme;
- b) Endorse the submission to the Education Funding Agency of the proposal to allocate £2m from the Dedicated Schools Grant carry-forward to support the remodelling of the Special Schools to support children with more complex needs.

3. Background: primary school places

3.1 On the 12th February 2012 Full Council approved the allocation of £4.96m for a major sufficiency programme (Phase 1) which sought to expand 6 primary schools and create an additional 1065 school places. The programme also included the establishment of a 2 form entry primary provision at Mayfield School as part of an all through 4-16 school, creating an additional 420 primary places in an area where there is an acute demand for school places. All of these schemes are now complete with the exception of Mayfield School which is due to be completed in March 2016.

3.2 On 10th February 2015, Full Council approved an allocation of £11.7m to support a second phase of primary school expansion programme and to cover an overspend in Phase 1. All of these schemes are now underway with the majority due to be completed by September 2017. A balance of £3m remains which has been earmarked for:

- the expansion of Arundel Court Primary School (subject to Priority School Building Programme Round 2 feasibility study which will be undertaken by the Education Funding Agency commencing in March 2016);
- a small expansion of Moorings Way Infant School (approved by the Cabinet Member on 17th February 2016); and
- a contribution to the remodelling of Cliffdale Primary and Redwood Park Schools.

3.3 Details of the primary sufficiency projects for both Phases 1 and 2 are set out in Table 1 below.

Table 1: Summary of Primary Sufficiency Projects - Phases 1 and 2

School	No of school places	Date places provided
Phase 1: Primary Sufficiency Programme		
Ark Ayrton Primary Academy	Expanded from 1.5 to 2 form entry (additional 105 places)	Completed (September 2014)
Cottage Grove Primary School	Expanded from 1.5 to 2 form entry (additional 105 places)	Completed (September 2013)
Highbury Primary School	Expanded from 1.5 to 2 form entry (additional 105 places)	Completed (September 2014)
Mayfield School	New 2 form entry primary provision (as part of an all through school - creating an additional 420 places)	(Year R) completed (September 2014; 2 Forms of entry in take year on year from September 2014). Project due to be completed in April 2016
Portsmouth Primary School	Expanded from 1.5 to 2 form entry (additional 105 places)	Completed (September 2013)

Stamshaw Junior School	Expanded from 2 to 3 form entry (additional 120 places)	Completed (September 2013)
Westover Primary School	Expanded from 1.5 to 2 form entry (additional 105 places)	Completed (September 2015)
Phase 2 Primary Sufficiency Programme		
Craneswater Junior School	Expanded from 3 to 4 form entry (additional 120 places)	Due to be completed by Sept 2017 (refurbishment of classrooms to accept additional forms of entry from Sept 2015)
Northern Parade Infant and Junior Schools	Expanded from 3 to 4 form entry (additional 210 places)	Due to be completed by Sept 2017 (refurbishment of classrooms to accept additional forms of entry for Year R and Year 3 from Sept 2015)
Newbridge Junior School	Expanded from 4 to 5 form entry (additional 120 places) through the establishment of a Year 6 Annex at Portsmouth Academy for Girls	Due to be completed by January 2017 (additional form of entry will commence from Sept 2016)
Langstone Infant and Junior Schools	Expanded from 3 to 4 form entry for 1 year only (additional 30 places)	Bulge Year commenced at Year R in Sept 2012 (currently at Year 3) (project at the Junior School is also addressing suitability issues)
Moorings Way Infant School	Expanded from a PAN of 40 to 45 (additional 15 places)	Due to be completed by Sept 2017 (project is also addressing suitability issues at the school)
<i>Arundel Court Primary School</i>	<i>Expansion from 2.5 FE to 3 FE (subject to EFA feasibility study as part of PSPB2)</i>	<i>Subject to EFA feasibility study</i>
Total number of additional places	1560	

- 3.4 As a result of the Council's investment in primary school places our latest forecasts (as set out in Table 2) show that for Year 3 a surplus of 3% is likely to be maintained. For Year R the current forecasts show that places will remain extremely tight. However, based on the latest SAPF (Small Area Population Forecasts from HCC) and live birth data it is likely that the surplus will increase. The forecasts will be updated later this year to coincide with the annual return to the DfE.

Table 2: Year R and Year 3 forecasts

	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Year R							
Number on Roll (Actual and Forecast)	2353	2442	2353	2331	*2376	*2439	*2455
Capacity (Admission Limit including proposed changes)	2385	2495	2475	2475	2475	2475	2475
Surplus / deficit	32	53	122	144	*99	*36	*20
%	1.3%	2.1%	5.1%	6.1%	4.1%	1.4%	0.8%
Year 3							
Number on Roll (Actual and Forecast)	2053	2222	2277	2324	2330	2368	2370
Capacity (Admission Limits including proposed changes)	2228	2264	2340	2385	2445	2445	2445
Surplus / deficit	175	42	63	61	115	77	75
%	8.5%	1.8%	2.7%	2.6%	4.9%	3.2%	3.1%

*Subject to further changes in 2016 to reflect latest SAPF and live birth data

4. Background: secondary school places

- 4.1 Whilst there is currently a surplus of secondary school places in Portsmouth, the surplus only exists in 3 of the 7 planning areas. Furthermore, this surplus is forecast to reduce rapidly due to the increased numbers of pupils in the primary schools so that by 2018/19 there will be very few places left in Year 7 based on current Admission Limits. From 2019/20 the deficit in secondary school places will increase unless additional school places are secured.

Table 3: Year 7 forecasts

Year 7	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22
Number on Roll (Actual or Forecast)	1630	1632	1747	1809	1820	1956	1993	2043	2063
Capacity (Admission Limits)	2020	2020	2010	2010	1969	1969	1969	1969	1969
Surplus / deficit	390	388	263	201	149	13	(24)	(74)	(94)
% surplus / deficit	19.3%	19.2%	13.1%	10.0%	7.6%	0.7%	(1.2%)	(3.8%)	(4.8%)

- 4.2 In order to plan for the increase in secondary school places, the Council commissioned the consultancy Re-Format in September 2015 to undertake a feasibility study in four phases:
- Phase 1: undertake a due diligence review of the Council's pupil forecasting methodology
 - Phase 2: review the existing secondary school capacity against forecast demand
 - Phase 3: determine the additional secondary school places needed over the next 10 years and where those places should be sited
 - Phase 4: prepare detailed options and recommendations for consideration
- 4.3 Re-Format has recently concluded their work. A summary of the key findings is given below:
- The phase 1 report concluded that the methodology used by the Council to establish the pupil number forecasts was robust and accurate and therefore provided a good platform for strategic planning
 - The report concluded that there was capacity to expand the existing secondary school provision and revealed that there is sufficient core capacity to be able to add classrooms to existing schools rather than build a new school, therefore providing the opportunity to spread the provision of new school places across the City.
 - The report also demonstrated value for money in expanding secondary schools against building a new school - total increase of 1060 places could be achieved for £13.2m compared to £20m for a new school
 - A range of short term and longer term options were identified from minor interior alterations to large classroom block extensions
 - Phased developments were considered in order to allow an increase in the Published Admission Number of a school before the completion of the main project
- 4.4 Detailed discussions have taken place with all of the secondary schools to identify both short and long term expansion opportunities to meet the demand for places. Although subject to detailed design and feasibility, a summary of these schemes is shown in Table 4 below.
- 4.5 On 9th February 2016, Full Council allocated £1.5m for phase 1 of the secondary sufficiency programme (short term projects) and £1.8m for Phase 2 (longer term projects). Following this announcement and the conclusion of the Re-Format feasibility study, the Council will now be working with a number of secondary schools to complete the design and feasibility for both short term and long term projects. The full funding of the longer term projects will be subject to future allocations of basic need funding from the DfE and approval by Full Council.

Table 4: summary of short-term and longer term secondary school expansion projects in Portsmouth

Secondary School	Short term projects 1-3 years 2016/17 - 2018/19	Long term projects 3-6 years 2019/20 - 2021/22
Admiral Lord Nelson Academy	None identified due to limited options for internal reconfiguration	3 expansion projects identified increasing the PAN from 200 to 240; 270; and 300. New separate classroom block + updates to WCs, secure entrance and landscaping. For the increases of +70 and +100 internal reconfiguration to create 2 science labs. Estimated costs of £2.8m; £5.12m; and £7.26m
Trafalgar Academy	Increase of PAN from 197 to 200 - new NC is within recommended range for existing school area.	Expansion project to increase PAN from 200 to 220: new small hall, block of 10 classrooms and conversion of 2 large classrooms to science labs. Estimated cost of £3.35m
Mayfield School	No short term option identified due to PSPB2. The current NC is under the recommended range for the existing school area, but any increase would require an expansion of kitchen and dining facilities.	Subject to discussions with EFA and outcome of PSPB2 feasibility study
Miltoncross Academy	Increase PAN from 200 to 220 - internal modifications to convert learning rooms to classrooms; acoustic improvements to dining area and covered external area / satellite servery. Estimated cost of £165k	No longer term option identified due to restricted site
Priory Academy	Due to current size of the school and the restricted site, no short term or longer term options were identified.	No option identified
Springfield School	Increase PAN from 227 to 240 - conversion of swimming pool to gym and update changing rooms; internal alterations to improve circulation. Estimated cost of £340k	Two options identified increasing the PAN from 240 to 280 and 300 - new blocks of classrooms + WCs and storage. Estimated costs of £1.59m and £3.65m
St Edmunds Catholic School	Increase in PAN from 189 to 2018 - classroom extension to replace temporary units and address sufficiency, condition and suitability issues. Estimated cost of £1.6m to be funded by the school, the Catholic Diocese and the Council (£0.5m)	Longer term options under discussion
Portsmouth	Increase in PAN from 192 to 225 (3	Two options identified to increase PAN

Academy for Girls	years) or 250 (2 years) - improve circulation and create additional two classrooms through internal alterations; convert offices to changing rooms and WCs. Estimated cost of £250k	to 225 or 250 - new 2 or 3 storey block of classrooms; convert 2 existing art classrooms to science and DT; new external landscape. Estimated costs of £3.06m and £4.47m
Charter Academy	No short term options identified due to potential growth of sixth form	Increase in PAN from 120 to 135 - conversion of community gym to IT or food tech classroom; installation of roof lights to sports hall (to be used for exams). Estimated cost of £128k
King Richard School	No option identified due to PSBP1 Project and opening of new 1000 capacity school in September 2017	No option identified due to PSPB2

5. Background: places for special educational needs and disabilities (SEND)

- 5.1 To ensure that the Council continues to meet its statutory duties in terms of school places and provision of places for SEND, the Council has been taking forward a number of capital schemes both in mainstream and special schools, details of which are given below.
- 5.2 On 10th February 2015 Full Council approved an allocation of £2.5m to refurbish the **Vanguard Centre** in Cosham and provide a bespoke facility for The Harbour School in order to relocate provision at Harbour @ Fratton (due to very poor condition of the building but also on the grounds of suitability and sufficiency) and Harbour @ Milton (due to the fact Solent NHS Trust has served notice to THS to vacate the premises). The feasibility work has been completed and work is due to commence in June 2016 and will be completed by April 2017.
- 5.3 On 10th December 2015 the Cabinet Member for Children and Education agreed to the remodelling of the current specialist provision to create additional specialist resourced provision places within mainstream schools for children with an education health and care (EHC) plan for communication and interaction needs, including speech, language and communication needs (SLCN) and autism spectrum disorders (ASD). Schools have recently been asked to submit an expression of interest to deliver this additional resourced provision. The remodelling includes the following:
- The transformation of the current 22 development and assessment unit (DAU) places into specialist resourced provision for children with communication and interaction needs from September 2017 (18 resourced places to be created across Key Stages 1 and 2)
 - The establishment of a secondary phase resourced provision for pupils with communication and interaction needs from September 2016 (funding from DSG will be used to establish up to a maximum of an additional 6 secondary phase resourced provision places)

- The review of admissions and exit criteria for the existing resourced provision within the City to ensure the specialist provision is able to meet the range of SEND

- 5.4 The Council is currently working with both Redwood Park School and Cliffdale Primary Academy (Solent Academies Trust) to ensure that the two schools can take more complex cohorts of pupils whilst at the same time the Council works with mainstream schools to develop a more inclusive mainstream education. To achieve this will mean a significant remodelling of the accommodation at both schools in order to establish smaller classrooms and more break out facilities. The remodelling will also need to address both suitability and condition issues due to the age of the buildings.
- 5.4 Detailed feasibility work has commenced at both schools following workshops that were held at Redwood Park School in June 2015 and at Cliffdale Primary Academy in November 2015 to determine the scope and scale of the works required to adapt the provision for more complex cohorts of pupils.
- 5.5 The two schemes are currently being appraised by Housing and Property Services to ensure that they are feasible in terms of site and operational constraints.
- 5.6 On the 9th February 2016 Full Council allocated £1.2m towards the works required to adapt the accommodation at both Redwood Park and Cliffdale Primary Academy. However, the outcome of the feasibility work described above is likely to identify that to achieve both schemes the overall cost will be in excess of £5m to enable both schools to be brought up to modern teaching and accessibility standards.

6. Business case to the Education Funding Agency

- 6.1 There are currently 35 pupils in out of city independent and non-maintained specialist settings. The Educational element of the cost of these placements is currently forecast to amount to £1.73m (an average cost of £49k), plus transport costs which can cost in excess of £6,000 per year. In 2011-12 the budget for out of city placements was £1.0m for 22 pupils and has increased to £1.75m and 35 pupils in 2016-17 (an increase of 75% and 59% respectively).
- 6.2 Cliffdale Primary Academy and Redwood Park School are currently configured to take pupils with moderate learning difficulties and autistic spectrum disorder. Adaptations to the school premises are required to make the buildings suitable for taking a higher proportion of pupils with more complex needs. A capital investment in school buildings could produce future revenue savings to the Dedicated Schools Grant (DSG), as pupils may be able to be educated in Portsmouth rather than having to attend expensive out of city provision.
- 6.3 The average level of need for pupils based at Cliffdale and Redwood Park Schools is around a top-up band E (approximately £6,000). If pupils with

more complex needs were placed at these Schools, it is estimated the additional top-up funding required to be paid to these schools per pupil (assuming top-up band B) would be in the region of £5,800. Therefore the saving to the DSG per pupil could amount to circa £43,000¹.

- 6.4 The table below illustrates the potential annual savings from educating the specified number of pupils in local provision rather than in expensive out of City provision and the time that it would take to pay back an investment of £2 million. However, it should be noted that although these savings can potentially be achieved for future pupils it is not always possible, due to the educational needs of the pupils and need for a stable education, to take pupils out of their current placement.

Number of pupils brought back or not placed at non-maintained out of city provision	5	10	12
Average saving per pupil	£43,000	£43,000	£43,000
Total Annual Saving	£215,000	£430,000	£516,000
Time (Years) taken to pay back £2 million	9.3	4.7	3.9

- 6.5 If Schools Forum were to endorse the reallocation of £2m of the DSG to support the capital projects at both Redwood Park and Cliffdale Primary Academy then this funding in addition to capital funding of £1.2m agreed by Portsmouth City Council in February 2016, together with a re-allocation of funding from phase 2 of the sufficiency programme would enable both projects to proceed. Before the funding could be released from the DSG, it will be necessary to secure Secretary of State approval.

7. Legal Services' comments

- 7.1 Section 13 of the Education Act 1996 imposes a statutory duty on local authorities to secure that sufficient education is available to meet the needs of the population in their area. Section 13A of the Education Act 1996 requires a local authority to exercise its education functions with a view to promoting high standards, ensuring fair access to educational opportunity and promoting the fulfilment of learning potential. Section 14 of the Education Act 1996 imposes a duty on local authorities to secure sufficient primary and secondary schools in their area, sufficient being in relation to number, character and equipment to provide for all pupils the opportunity of appropriate education. The authority's ongoing actions in regards to school places as detailed in this report therefore assist in meeting these duties.
- 7.2 Proposals to reorganise maintained school provision to meet the above requirements, such as expansion, are governed by the procedures set out in the Education and Inspections Act 2006 and the School Organisation

¹ Average cost of an out of city placement of £49,000 less the additional cost of top-up payments £5,800.

(Prescribed Alterations to Maintained Schools) (England) Regulations 2013 (“Prescribed Alterations Regulations”) and relevant statutory guidance. In the case of existing Academies, any significant changes would be negotiated directly between the Academy and the Education Funding Agency.

- 7.3 The Dedicated Schools Grant (DSG) is a ring-fenced grant allocated to the Local Authority according to Department for Education (DfE) criteria for three spending blocks, Schools, Early Years and High Needs Blocks. The School and Early Years Finance (England) Regulations require the authority to consult with the Schools’ Forum on the allocation of the resources under the Dedicated Schools Grant including the prospective allocation of surplus budgets.

8. Finance comments

- 8.1 On the 9th February 2016 Full Council allocated £1.2m towards the improvements of the infrastructure at Redwood Park and Cliffdale Special Schools. If Schools Forum endorse the proposal to utilise £2m of the DSG carry forward to support these projects, the authority will then seek Secretary of State approval to enable the use of these funds.
- 8.2 The proposals should reduce the continued growth in the out of city placements and enable the authority to at least maintain the budget at the current value. Overtime it is expected that as current pupils leave education and future pupils are placed in the reconfigured schools that the pressure on the out of city placements element of the DSG will reduce, potentially enabling funding to be redirected.
- 8.3 It is not expected to increase the number of places commissioned at Redwood Park or Cliffdale and any on-going revenue implications will be funded by the schools through their individual schools budget through the DSG.

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Signed by: Alison Jeffery, Director of Children's Services

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

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